

**MINUTES OF MEETING**  
**RHODE ISLAND AIRPORT CORPORATION**  
**BOARD OF DIRECTORS**  
**THURSDAY, SEPTEMBER 22, 2022 AT 9:30 AM**  
**IN THE MARY BRENNAN BOARD ROOM**  
**RHODE ISLAND T. F. GREEN INTERNATIONAL AIRPORT**  
**2000 POST ROAD, WARWICK, RHODE ISLAND**

The meeting of the Rhode Island Airport Corporation (RIAC) Board of Directors was called to order by Chair, Jon Savage at 9:30 a.m., in accordance with the notice duly posted pursuant to the Open Meetings Act (R.I.G.L. §42-46-1 et seq.).

**BOARD MEMBERS PRESENT:** Jonathan Savage, Deborah Thomas, Gregory Pizzuti, and Jeffrey Bogosian.

**BOARD MEMBER ABSENT:** Christopher Little, Jonathan Roberts and Michael Traficante

**ALSO PRESENT:** Iftikhar Ahmad, President and CEO, and those members listed on the attendance sheet attached hereto.

**1. Approval of the Minutes:**

A motion was made by **Ms. Thomas** to approve the minutes of the Board of Director's Meeting of August 11, 2022. The motion was seconded by **Mr. Bogosian**.

**The motion was passed unanimously.**

**2. Open Forum:**

**Mr. Savage** asked if anyone present wanted to speak in Open Forum. No one came forward.

**3. Report from the President and CEO:**

**Mr. Ahmad** presented the President and CEO Report and reported on the following:

- **Mr. Ahmad** stated July 2022 Landing Reports brought passenger numbers up 29% from one year ago. Passenger numbers were 83% of the baseline in July 2019. Seat capacity was up 39% from one year ago. The average load factor was 84% across all airlines.
- **Mr. Ahmad** stated on August 9, RIAC coordinated the Breeze announcement of making PVD a base of operations in 2023, in the Mary Brennan Board Room. The event included lite fare, music, professional photographer, balloons, flowers and a speaking program. Invited guests included dignitaries, commerce, tourism partners, and media.

- **Mr. Ahmad** stated on September 10, RIAC and the Rhode Island Emergency Management Agency were joined by other state and federal agencies to conduct a full scale emergency exercise designed to test the capabilities of airport and community emergency response staff in the event of an aviation incident at Rhode Island T. F. Green International Airport. **Mr. Ahmad** noted Federal Aviation Administration regulations require a CFR Part 139 certified airport to conduct a full-scale exercise every three years. The exercise was a success with many positive notes and lessons learned to be implemented post after action review.
- **Mr. Ahmad** stated on August 21, RIAC's Customer Service Department held the PVD Pups 7 anniversary event in the airport terminal. Twelve pups participated in, a red carpet walk and received a certificate of appreciation as well as a badge that they will wear during their shifts.
- **Mr. Ahmad** stated on September 1, the Food and Beverage RFP was posted on the Rhode Island T. F. Green International Airport & Rhode Island Department of State websites as well as on Airports Council International – North America and American Association of Airport Executives websites. Proposals are due December 13.
- **Mr. Ahmad** stated on September 21, RIAC hosted a luncheon with tourism board partners to discuss air service marketing developments and the importance of destination marketing.
- **Mr. Ahmad** stated RIAC scheduled an Employee Benefits and Wellness Fair on November 16. RIAC's current benefit providers will be on site to educate employees on the various benefit offerings to ensure that employees are harnessing the full value. RIAC's health insurance provider, BlueCross Blue Shield, will provide chair massages and employee wellness education during the event as well. RIAC HR is also coordinating with the vendors for raffle items. The Benefits and Wellness fair continues RIAC's furtherance of a culture of health.
- **Mr. Ahmad** stated American Airlines has added a non-stop route from PVD to Miami, Florida for the winter 2022 – 2023 season. The flights are Saturday only and begin in November.
- **Department Updates:**

**(a) Air Service Update**

**Mr. Greco** noted as you will recall, we created a slide with is a detailed forecast and sensitivity analysis compared with actual passenger enplanements. As you see, actual passenger enplanements have exceeded the forecast for July at 8% and since July is the first month of our fiscal year, the FYTD of passenger enplanements is the same. Passenger activity in July increased just shy of 30% for arriving passengers and just over 29% for departing passengers, with a total increase of 29.7% from last year.

**(b) Airport Financial Report Update**

**Mr. Tang** noted as indicated at the bottom right corner of the slide, we completed the twelfth month of FY22 strong and our overall operating revenues were up approximately 34%. Revenue streams such as parking and concessions have continued to recover as the air traffic is recovering gradually. Enplanements increased from FY21 of \$703K to FY22 of \$1.5M. RIAC also continues to utilize approximately \$1.1M each month in stimulus funds for operating expenses and debt service. **Mr. Tang** noted we continue to focus on managing our operating expenses in a strategic manner as activity levels are increase. Overall operating expenses were up approximately 13.9%, largely riven by the planned increase in advertising expenses for the FYTD as traffic recovered. Contractual services were up approximately 18% primarily as a result of an increase to the janitorial services and security services as passenger activity and operations have increased over the prior year. **Mr. Tang** noted the operating loss for the GA airports was \$265,000 for the YTD through June. The amount was calculated without counting the GA debt service. Air service marketing included expenditures for the new Breeze service to Pittsburgh, Norfolk and Charleston. Passenger Facility Charges were up approximately \$2.8M for the FYTD through June with the increase in the passenger activity levels.

### (c) Marketing Update

**Ms. Write** noted our out-of-home advertising in July garnered over 1.4M impressions. The out of home creative featured Breeze Airways and Allegiant's Nashville. As part of our continued efforts with the brand refresh, we are bringing a renewed look to the terminal with updated terminal signage. The message thanks our passengers for choosing to fly local. On August 9, Breeze Airways announced Rhode Island T. F. Green International Airport as a base of operations. The agreement between Commerce and Breeze Airways is fantastic news for the airport and the state of Rhode Island. The agreement will result in up to 250 new full-time jobs, up to 20 nonstop routes over the five-year ramp-up phase, more flights and ultimately more visitors for the state of Rhode Island. **Ms. Wright** noted RIAC hosted an event where Tom Doxey, President of Breeze Airways, was in attendance, as well as, local dignitaries including: Governor Dan McKee, Senator Jack Reed, Speaker Joseph Shekarchi, Warwick Mayor Frank Picozzi, and Rhode Island's former Secretary of Commerce Stefan Pryor, as well as other community leaders. The marketing department meets frequently with Commerce to discuss synergies and their planned destination marketing efforts. As most of you know, the airport is prohibited by the FAA to conduct destination marketing and we rely on Commerce to create demand in these markets. According to Anika Kimble-Huntley, Chief Marketing Officer for Rhode Island Commerce, between FY22-23 a total of \$6.1 Million dollars is allocated towards destination marketing. In FY22 Commerce spent \$900K in phase 1 and the markets included: Los Angeles, Norfolk, Pittsburgh, Nashville, and Denver. **Ms. Wright** noted at the beginning of this month, they kicked off phase 2, which is \$1M in the ARPA funds. The markets included: DC, Virginia, Chicago, Atlanta, Orlando, Charlotte and Detroit. As for the State Budget, \$1.5M is ready for use, while the additional \$1.5M is to be released from the Pandemic Recovery Office, it is still in process and we are unaware of the exact timing. The \$1.2M from the MOU between Breeze Airways and Commerce is dependent upon the release of funds through the Airport Development Council. Again, we are unaware of the exact timing. Norfolk Airport has developed a plan to advertise ORF to PVD and we would like to preface this by saying, the marketing department has reached out to several airport partners across the country to show them what PVD has done in terms of advertising locally to promote the nonstop route. RIAC

has shared examples of print, digital, out-home, and social advertising in hopes that other airports would reciprocate these efforts. We have discovered they are not as focused on increasing enplanements as much as we. **Ms. Wright** noted though, we are happy to report that Norfolk Airport has developed an advertising plan to promote PVD. Due to the fact, the route has been so successful. The chart below shows Breeze Airways markets flown from Norfolk Airport over 11 months. PVD is Norfolk's third market in terms of load factors. Here is a look at the creative Norfolk placed in their region to promote the PVD connection. It appears that a nice bowl of clam chowder and lobster garners a lot of attention and click through rates. Lastly, RIAC produced a short animated video. This video lives on the homepage of our website. This is also a helpful tool to show when talking to prospective airlines as it quickly shows them all the places you can go from PVD. Whether it be skiing in the mountains, a family trip to the Four Seasons, a ferry ride to Block Island, a short train ride to Boston or NYC, there are so many places you can go from PVD. **Mr. Pizzuti** noted this is great and we cannot compare to people going to Florida, but asked what have they done in the market perspective and how much have they grown. **Ms. Wright** noted they are doing a little more digital in the market. **Mr. Pizzuti** asked if we have relationships with CMO's at the airport. **Ms. Wright** answered yes, we are working closely with the CMO there and we share ideas connecting with PVD. Norfolk is strong. **Mr. Pizzuti** asked if we are replicating that relationship with other airports such as Pittsburgh. **Ms. Wright** answered yes, we are reaching out to different airports and we are creating a newsletter to send to airports as well. **Mr. Pizzuti** asked if there was an industry for CMO's. **Ms. Wright** answered yes and they have a conference coming up. **Mr. Ahmad** noted we have relationships with the CMO's of airlines. We had a meeting one week ago with the CMO from Breeze Airways. We are coordinating with Anika and Breeze Airways on how the marketing money is being spent. The issue here is that we did ask other airports to talk about our destination, but they do not have the budget. If you asked the CEO at Pittsburgh, they would say they think people know where they are. There is not a push for marketing by them for their destination especially if the state is doing it. If they believe their destination is well known, it decreases the need to for them to advertise their airport. **Mr. Pizzuti** asked if we considered having the CMO's come to Rhode Island. **Mr. Ahmad** noted we could invite the whole conference. **Mr. Pizzuti** noted you could invite them here to provide them a tour of Rhode Island. **Ms. Wright** noted she can look into this and showed the video of places one can visit a few hours from PVD. **Mr. Ahmad** noted that when we sit with international airlines at conferences and explain where we are geographically and where one can go from there it becomes a big discussion but we only have 15 minute with each airline. He asked the team to put this video together so that we can show this information in a few seconds to airlines.

#### **(d) Building Maintenance Update**

**Mr. Keller** noted his presentation revolves around the important role that the airport Building Maintenance team plays at the six airports operated by the Rhode Island Airport Corporation. Our team works in many different areas behind the scene, around the clock, to care for and facilitate the needs of passengers and tenants. Collectively they manage all the operations inside our facilities and ensure the operational status of the airfield electrical lighting systems. He showed a video of our Airport Lighting Control and Monitoring System (ALCMS) in the electrical vault here at PVD that illustrates how the airfield lighting operates. In this video is Mr. Joe Pesaturo, one of our Electricians, providing you a quick tour.

**(e) Fall Planting**

**Mr. VanBurg** noted with the start of fall yesterday, RIAC has made a change of the flowers at Rhode Island T. F. Green International Airport. Along with our Contractor, we removed the spring plants, cleaned up the planters and locations, and planted 1,086 Mums, which are comprised of 446 Red Mums, 432 Yellow Mums, 208 Orange Mum, 110 White Cabbage plants and 22 Ornamental Kale in the locations shown with the Red borders. **Mr. VanBurg** noted additionally, we have restarted the sprinkler system to 90% functionality and we are working to have it fully functional at 100% within the next couple of months. The landside road system is swept two times per week and we have trimmed back the trees and removed dead and dying trees to enhance the beautification of the terminal roadway system. Mid-August, Airfield Maintenance repainted all of the landside roadway markings in a record 3 day span, which will be repainted at a minimum annually after the winter season each year moving forward. **Mr. Ahmad** noted Mr. VanBurg has done a fantastic job and has made a lot of changes in maintenance. **Mr. Pizzuti** noted that we do not often talk about this sort of information and that the feedback he receives about this airport is that there are no broken things and it is impressive. He expressed his appreciation for the good work that the team is getting done. He added that it is important to the airport.

**(f) Overtime Update**

**Mr. Greco** noted FY22 overtime saw a decrease of just under 14% from 2021 numbers. The next slide breaks down the FYT totals by department. Operations and Maintenance saw an increase from the previous year mainly due to the filling of vacancies due to use of leave, escorts, and assisting at the GA airports. An increase in the other column was mainly due to an Audit, and other administrative duties as needed, such as the Quarterly GA Town Hall meeting. **Mr. Greco** noted total June overtime saw a decrease of 54% from last year mainly due to the reduction in the ARFF department. You may recall we added five crewmembers to the department in which significantly dropped the overtime. The next slide breaks it down by department. ARFF decreased by 68% from last year and we continue to work with each department head on minimizing the amount of overtime across the Corporation.

**(g) PVD Master Plan Executive Summary**

**Mr. Rodio** noted the hand out was delayed for this item so we are taking this off the agenda and moving directly to item 3h.

**(h) Infrastructure Update**

**Mr. Zogheib** noted the Taxiway C design project is currently on-going with C&S Companies. The 70% design deliverable has been submitted and reviewed by RIAC and stakeholders on September 7 and the consultant is currently working towards the 100% submittal due in November 2022. The project is currently proceeding on schedule, within budget, with no issues to report. Coordination with stakeholders remain on-going. The next project is the Public Address system. The construction grant has been received and the NTP is pending contract execution. The target completion date is September 1, 2023.

Next is the Soffit and Drainage Repairs project. The design has been completed by WSP and the project will be going out to bid in October 2022 after finalizing the bid package.

**Mr. Zogheib** noted the Security Camera Phase 2 Project has received the grant and the construction NTP is pending contract execution. The target completion for this project is September 1, 2023. As for the Restrooms Renovation Project, the remaining portion of the work will be the south concourse and the check-in level. The south concourse will be completed by October 3 and the check-in by October 29. Lastly, the System-Wide Obstruction Mitigation Program to clear a total of 1967 obstructions is on-going and a plan of work has been established. The scope is to obtain avigation easements for all obstructions within 15 feet of the imaginary surfaces, and remove all obstructions within 10 feet of these surfaces. **Mr. Pizzuti** noted he loves that there is a plan and asked how the neighbors are these days. **Mr. Ahmad** noted we have four airports that are ready, PVD, SFZ, BID and OQU. We have issues on some properties at UUU and WST. We plan to handle the obstructions at the four airports and then focus on the other two. We need to see where the lawsuit goes and when that gets resolved, we will take care of those two airports. We will make sure that we are making airspace safer and available to all airports in the US. **Mr. Zogheib** noted currently under contract are the Environmental Assessments for all airports, where RIAC has received three FONSI's and three are pending. These are expected to wrap up by end of 2022. Avigation easement acquisitions for Quonset State Airport and efforts are being proposed under an amendment. Avigation easement acquisitions for PVD, SFZ, BID, UUU, and WST airports and design and permitting. Design and permitting for off-airport obstructions will be performed in 2 phases: Phase 1: SFZ, PVD, and BID airports and Phase 2: UUU and WST airports. **Mr. Zogheib** noted the approach will consist of finalizing all Environmental assessments for the six airports, then address easements and obstruction mitigation by airport, as follows: On-airport obstructions, with mitigation by March 2025, Easement acquisitions for phase 1 (SFZ, PVD, BID), with mitigation by January 2026 and finally obtain easement acquisition for phase 2 (UUU and WST), with mitigation by May 2026. **Mr. Ahmad** noted this is one of Ms. Mineker's projects. She is very focused on it and will get it done.

#### **4. Finance and Audit Committee Update.**

##### **(a) Approval of the Draft Fiscal Year 2022 Audited Financial Statements and Related Reports.**

**Ms. Thomas** noted the audit committee met today to review the financial statements. Included in that meeting was Mr. Ahmad, Mr. Tang, Ms. Williams and Pamela Hill from Plante Moran. At the meeting we reviewed the audited financial statements. The PowerPoint was similar to what Mr. Tang gave earlier in this meeting. Ms. Hill gave an update on the opinion, which didn't have any findings. The Airport Improvement Program and PFC Program are all expected to be issued with a clean opinion. The financial statements are not quite done yet, we are awaiting forms from the state that the airport needs to finish and forward to the state auditor. The internal controls had no findings and clean opinions. **Ms. Thomas** noted we talked quite a bit about the GASB 84 which was discussed before that requires the airport goes through all of its leases and records them on the financials notes. The recovery lease and amortization income comes from the leases and internal controls in place. Any leases that the airport has were identified so finance could take a look at them. There were 250 audit hours spent with 2/3 on behalf of

RIAC staff. This was a very big requirement and the team did a great job. It was a group effort and a lot of work. **Mr. Pizzuti** asked if this was a new federal law. **Ms. Thomas** noted this was a new government accounting standard board requirement. Four years ago it was implemented, but it was deferred due to such a heavy lift. It was a lot of work, but the team was there and they put controls in place going forward. The enplanements were up for FY22 with 1/4M compared with 703K in FY21. This was a 106% increase in enplanements for the year. Revenue was up largely from the increase in enplanements and good fiscal management. The CPE ended at \$12.07 compared to one year ago at \$22.08. We budgeted \$17.34 so there is excellent management and we continue to result in the lowest CPE in the New England area. We are very competitive. This is attributed to good management, great customer service, and marketing here. Overall one other item to note is the debt service coverage ratio because it is important to the rating agency. The debt coverage ratio was 2.94 based on liquidity and assets compared to the requirement of 1.25. We saw an upgrade with an environment where many places are getting over COVID-19. **Ms. Thomas** noted that the Finance and Audit Committee voted to recommend the full Board of Directors approve the audited financial statements in substantially the form presented. **Mr. Ahmad** noted these sort of results are not possible without an excellent board with excellent direction. You are personally involved with helping us find the way and we are grateful for that guidance. It makes us look good and Rhode Island look good from your payless efforts. **Mr. Savage** noted the reality is directly more at you and the entire team where the rubber meets the road. You have an extraordinarily team and all the efforts come together to make things possible under your leadership. We appreciate that.

A motion was made by **Mr. Bogosian** and seconded by **Mr. Pizzuti** to approve the recommendation.

**The motion was passed unanimously.**

**5. Action Items:**

- (a) **Approval to execute a Professional Services Agreement with Loomacres Wildlife Management in the amount of \$393,831.69 for a term of 5 years, to assess, manage, and control wildlife hazards on RIAC airports.**

**Mr. Keller** noted Loomacres Wildlife Management provides RIAC with a full time FAA qualified Airport Wildlife Biologist to assess, manage, and control wildlife hazards at five of our six airports, excluding Quonset. Quonset is managed by the United States Department of Agriculture, in coordination with the Rhode Island Air National Guard, for similar services. Our current contract expires at the end of September. We advertised a new Request for Proposals in May of 2022 and received one response from the current contractor. The response came in as anticipated with a slight increase of 3% over last year's budget. **Mr. Bogosian** asked why there was only one bid. **Mr. Keller** noted Loomacres Wildlife Management and USDA are the two agencies that provide these services in the area.

A motion was made by **Ms. Thomas** and seconded by **Mr. Bogosian** to approve the recommendation.

The motion was passed unanimously.

- (b) Approval to execute a Professional Services Contract with Hoyle, Tanner & Associates, Inc. in the amount of \$199,650 for the Apron Rehabilitation project at North Central State Airport.

**Ms. Mineker** noted the scope includes design & bid phase services for the Apron Rehabilitation Project at SFZ. The Apron was assessed during the 2019 Pavement Management Program, where the Pavement Condition Index (PCI) was determined. The PCI rates the condition of the pavement on a scale of 1-100. The PCI range of the apron at the time of the assessment fell between 41 and 70, which is categorized as Poor to Fair. A Request for Qualifications was posted in July, and one response was received from Hoyle Tanner and Associates. Following standard procedures, we reviewed the proposal, conducting a scoping meeting, which involved the FAA, and completed an Independent Fee estimate. The proposed schedule is shown on the slide, with NTP this month, and final design due in January 2023. **Mr. Pizzuti** noted this project does not seem as niche as the wildlife project but asked why there was only one bid. **Ms. Mineker** noted we posted on our website as an upcoming project and had discussions with consultants but there was only one response. **Mr. Ahmad** noted there is a lot of money coming in for infrastructure and everyone is at capacity. **Mr. Savage** asked if we reach out to people we know doing this type of work. **Ms. Mineker** noted we have an on call list and we communicate often. Hoyle, Tanner & Associates, Inc. is involved with the fence project at the airport, so she thinks that is why they bid for this job. **Mr. Ahmad** asked Ms. Mineker to note who is currently on our on call list. **Ms. Mineker** noted AECOM, Jacobs, C&S Engineers and various others. **Mr. Savage** asked if they get specific notices of projects. **Ms. Mineker** noted they did not get a specific note about this project but it was mentioned in communication. **Mr. Savage** noted he would like to see, without overburdening resources, be more expansive in how we reach out. Not related to this, but he was informed by other situations where we can be more proactive in solicitations. **Mr. Ahmad** noted we keep track of all contracts we have so we can go back to that list. **Ms. Mineker** noted we can keep a database so it is easier to dissemination with little staff time. **Mr. Bogosian** noted these are significant bid prices and we can be more competitive if we get an idea of where we come in at. **Ms. Mineker** noted the \$215,000 was the independent fee estimate. **Mr. Ahmad** noted we are getting the project price at \$199,500. We need to be more expansive with local folks and need to keep track of that. **Mr. Rodio** noted we may be able to get assistance from the Department of Administration as they keep a similar list. **Mr. Pizzuti** noted we ask if there is only one bid did you reach out to others and I am sure you are too. **Ms. Mineker** also noted the consultants can sign up on our website to receive automatic notifications when new opportunities come up. We encourage the consultants to sign up.

A motion was made by **Mr. Bogosian** and seconded by **Mr. Pizzuti** to approve the recommendation.

The motion was passed unanimously.

- (c) Approval to enter into a 6-month Option to Lease Agreement between the Rhode Island Airport Corporation and Hangars4Planes, generating

**revenue of \$3,000 for potential development of a parcel comprised of 1.67 +/- acres of land known as UUU-1 located at Newport State Airport, in substantially the form presented.**

**Mr. Surehan** noted RIAC's commercial real estate broker, Hayes & Sherry has been marketing Newport State Airport parcel UUU-1 since spring 2021. Hangars4Planes, a New England-based hangar developer is interested in leasing the entire 1.67 acre parcel to develop three box hangars, totaling 21,900 square feet. Hangars4Planes requested a six month option period to perform due diligence for environmental evaluation of existing dirt pile on the parcel at a non-refundable option price of \$3,000. Should there be no issues found during due diligence .we plan to come back in six months for Board approval for a 30 year lease for parcel UUU-1 at appraised value. The potential lease revenue is approximately \$865,000 over the term. We would like to note that Hayes & Sherry received a competing offer from another party, but only for lease of 1/3 of this parcel. We are recommending an Option to Lease Agreement with Hangars4Planes for parcel UUU-1. **Ms. Thomas** asked if this is a company we have done business with. **Mr. Surehan** answered no, this is a New England developer. They are currently doing a project at New Bedford airport. **Ms. Thomas** noted it is wonderful they are utilizing the full site and confirmed we will talk to the New Bedford airport. **Mr. Savage** asked when the hangars will be available for use. **Mr. Surehan** noted option ending in six months followed by lease, which would go to the board for approval. Hope to see construction begin late spring early summer. **Mr. Pizzuti** asked who we normally do business with. **Mr. Rodio** noted the Board has approved a number of capital investment leases with FlightLevel, our current FBO. **Mr. Surehan** noted we reached out to several partners through Hayes and Sherry. Given the higher prices, some of the people who did want the parcel fizzled out. **Ms. Thomas** noted it is great that they want to utilize the whole site as opposed to part of the site.

A motion was made by **Ms. Thomas** and seconded by **Mr. Bogosian** to approve the recommendation.

**The motion was passed unanimously.**

**6. Executive Session:**

At approximately 10:24 a.m., a motion was made by **Ms. Thomas** and seconded **Mr. Bogosian** to go into Executive Session for the purpose of discussing the following items:

**The Board will seek to go into Executive Session for the following stated purposes:**

- (a) **Motion to approve the minutes of the Executive Session held on August 11, 2022 § 42-46-5(a), (2) and (5); and**
- (b) **Discussion related to personnel (§42-155-5 required annual job performance review of CEO) pursuant to § 42-46-5(a)(1). The individual has been notified in writing that this public body intends to convene in executive session; and**

**(c) Motion to return to open session.**

**By roll call vote the motion was passed unanimously.**

At approximately 11:00 a.m., a motion was made by **Mr. Bogosian** and seconded by **Ms. Thomas** to return to Open Session.

**The motion was passed unanimously.**

**7. Post Executive Session Actions and Announcements:**

**(a) Motion to seal the minutes of the Executive Session held on September 22, 2022; and**

A motion was made by **Ms. Thomas** and seconded by **Mr. Bogosian** to seal the minutes of the Executive Session in accordance with R.I.G.L. § 42-46-7.

**The motion was passed unanimously.**

**(b) Report on actions taken in Executive Session.**

During the Executive Session, a motion was made by **Mr. Bogosian** and seconded by **Mr. Pizzuti** to approve the sealed minutes of the Executive Session held on August 11, 2022.

**The motion was passed unanimously.**

**8. Future Meetings:**

The next meeting is scheduled for Thursday, October 20, 2022 at 8:00 a.m., in the Mary Brennan Board Room, Rhode Island T. F. Green International Airport, Warwick, Rhode Island.

**9. Adjournment:**

**Mr. Bogosian** moved to adjourn at approximately 11:02 am. **Mr. Pizzuti** seconded the motion.

**The motion was passed unanimously.**

Respectfully submitted,

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Jon Savage, Chair  
Rhode Island Airport Corporation

**PUBLIC ATTENDANCE SHEET**  
**RHODE ISLAND AIRPORT CORPORATION**  
**MEETING OF THE BOARD OF DIRECTORS**  
**THURSDAY, SEPTEMBER 22, 2022**

| <b><u>NAME</u></b> | <b><u>AFFILIATION</u></b> |
|--------------------|---------------------------|
| Alicia Seabury     | RIAC                      |
| Brittany Morgan    | RIAC                      |
| Dennis Greco       | RIAC                      |
| Don Stubbs         | RIAC                      |
| Yil Surehan        | RIAC                      |
| John Goodman       | RIAC                      |
| Kellie Wright      | RIAC                      |
| Jessica Damiciis   | RIAC                      |
| Wallace Tang       | RIAC                      |
| Elie Zogheib       | RIAC                      |
| Rob VanBurg        | RIAC                      |
| Aaron Keller       | RIAC                      |
| Nicole Williams    | RIAC                      |
| Dawn Mineker       | RIAC                      |
| Nik Persson        | RIAC                      |
| Joseph Rodio, Jr.  | Rodio & Ursillo           |
| Dave Schultz       | State Senate Finance      |

The minutes of the Executive Session of the Board Meeting on September 22, 2022 have been sealed in accordance with R.I.G.L. § 42-46-7(c).